



## GROUND MANAGER JOB DESCRIPTION

### Responsibilities:

The Ground Manager is responsible for ensuring that the rules and regulations regarding the club's playing fields are respected and observed.

### Duties:

- Depending on the size of the club, form a grounds sub-committee to achieve the identified tasks.
- Liaise with the local league as and when required and have a sound understanding of the various requirements in relation to ground management.
- Ensure that league/region/state policies in relation to ground management are observed.
- At the commencement of the season, order line marking and other equipment.
- Mark out the playing fields at the commencement of the season.
- Ensure that all ground maintenance equipment is in safe working order.
- Ensure the dressing rooms, canteen, referees room and toilets are in a clean and tidy condition each time they are used.
- Ensure the ambulance access is maintained at all times.
- Ensure that field lines are clearly marked and maintained in good order for all games.
- Ensure that the playing surface is in good order at all times.
- Ensure adequate supplies of sand are available.
- Organise the watering of the fields.
- Advise the Committee of the overall condition of the fields to ensure continued availability.
- Liaise with local Council as and when required.
- Ensure you are contactable at all times.

### Notes:

The Ground Manager must ensure that every player is correctly registered and all coaches, referees, sports trainers and first aid officers hold appropriate qualifications prior to the start of any game.

The Ground Manager must be familiar with all aspects of the ARL National Code of Conduct and, in conjunction with the relevant Team Manager, is responsible for its application on game days.